



Koshi Rural-Municipality
Office of the RuralMunicipal Executive

Laukahi, Sunsari

1 No. province, Nepal

Vital Event Registration and Social protection Section)



Request for Sealed Quotation

For

Digitization services of vital events Registration Application form
(Date of First publication:(6 September 2020)(2077/05/21 B.S.)

Employer:**Koshi Rural Municipality.**

Project :Strengthening Systems for Social protection and Civil Registration (SSSPCR)

Contract: Digitization services of vital event Registration Information form

Credit No.: 5912-NP

Reference No: NP-DoCR-183661-RFQ

1. The Ministry of Home affairs, Department of National ID and Civil Registration Government of Nepal has received financing from The World Bank toward the cost of the Strengthening Systems for Social protection and Civil Registration (SSSPCR), and intends to apply part of the proceeds toward payments under the contract for hiring a Firm providing Digitization Services of vital event Registration application form.
2. The koshi Rural Municipalitynow invites sealed Quotation /Bids from eligible Bidders to scan, index and provide VER Application form (Approximately9051 pages) stored in Vital Registration Books.
- 3 Bidding will be conducted throughSealed quotation using a Request for quotation (RFQ) as specified in the Guidelines :Procurement of Non-consultant services under IBRD Loans and credits & Grants by World bank Borrowers, December 2002 revised July,2016 and is open to all eligible Bidders as defined in the Procurement Regulations.
4. Interested eligible Bidders may obtain further information from Department of National ID and Civil Registration and inspect the bidding document during office hours at the address given below or may visit PPMO e-GP system www.bolpatra.gov.np/egp.
5. The bidding document in English may be downloaded or purchased during office hours on or before from the office by interested eligible bidders upon submission of a written application with the copy of company/Firm registration certificate to the address below and upon payment of a non-refundable fee of NRs 1000/- (One thousand Rupees) or upon submission of original deposit voucher as stated below.

Office Name :**Koshi Rural Municipality.**

Office Code No :80114501300

Office Account No:0220010118957

Revenue Head No: 14229

Name of the Bank: **Mega Bank Nepal Ltd.**